

Wastewater Operator Job Description – Mayor Benner recommends the job description Julie Straub presented, as she felt the job description submitted by Corrine was very inappropriate.

A motion was made by Councilman Thielen, seconded by Councilman Vennes, to accept the Wastewater Operator Job Description as prepared by Julie Straub.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

Dietz RV Park Meters – Rick replaced a meter at Clint’s with a newer town meter that can be read with the meter reading equipment. Clint is still in possession of one of the Town’s meters, #1216. It was periodically hooked to an RV on his lot. Rick will ask about getting the meter back. Mayor Benner will send a letter explaining meter placement to Clint.

New Business:

- The Council has agreed to hire Rachael’s Accounting to complete the Annual Financial Report for 2019.

A motion was made by Councilman Thielen, seconded by Councilman Hoffman, to hire Rachael’s Accounting.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

- Arnold Pinnow contacted the Town Office to see when they could fix his approach. Mayor Benner contacted Arnold to tell him it is his own responsibility to build the approach to move out one of the two trailer houses on his lot at 1st & Callin Ave.
- The shut off valve at the E-Free Church was damaged a couple years ago due to it being hit by a mower. The Clerk will draft a letter stating that it is the responsibility of E-Free to repair it.

Department Reports:

- **Water Operator** – Nothing new to report.
- **Container Site Operator** — Absent.
- **Wastewater Operator** — The valve key for the lagoons has been misplaced. Cliff will make another key and paint it green or the town will order a new one.

Financial Report — September:

- The September financial report was reviewed and accepted by the council.

Mayor/Council Comments

- No additional comments.


Approve Claims:

A motion was made by Councilman Vennes, seconded by Councilman Higgins to approve the September claims in the amount of \$3,896.38.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

September Claims (\$3,896.38) see attached document

Having no further business, Mayor Benner adjourned the meeting at 8:38 p.m. The next meeting of the Plevna Town Council will be Tuesday, November 12, 2019, at the Town Office.



Krista Nemitz

Town Clerk, Krista Nemitz

William E. Benner

Mayor, William E. Benner

11/04/19
15:26:02

TOWN OF PLENA
Check Register
For the Accounting Period: 9/19

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99851	E	50 UNITED STATES TREASURY	5.46	09/09/19	9/19	CL 1080	5.46
-99850	E	18 Montana Dakota Utilities	870.53	10/16/19	9/19	CL 1077	870.53
-99849	E	19 Mid Rivers Communication	89.99	10/16/19	9/19	CL 1092	89.99
2536 *	S	5 Coral Creek Landfill	720.25	10/14/19		CL 1078	720.25
2537	S	79 Country Media Inc	320.50	10/14/19		CL 1084	159.00
						CL 1088	161.50
2538	S	9 Energy Laboratories, Inc.	20.00	10/14/19		CL 1079	20.00
2539	S	12 Farmers Union Oil Co.	31.56	10/14/19		CL 1089	31.56
2540	S	14 G&G Garbage	1050.00	10/14/19		CL 1086	1050.00
2541	S	99999 KRISTA NEMITZ	149.99	10/14/19		CL 1082	149.99
2542	S	49 MMCI & FOA	50.00	10/14/19		CL 1081	50.00
2543	S	95 MORRISON MAIERLE SYSTEMS	240.00	10/14/19		CL 1085	240.00
2544	S	42 MT DEQ	208.00	10/14/19		CL 1083	208.00
2545	S	88 PETTY CASH	128.50	10/14/19		CL 1091	128.50
2546	S	50 UNITED STATES TREASURY	11.60	10/14/19		CL 1090	11.60

Total for Claim Checks
3896.38

Count for Claim Checks
14

Total: 3896.38

* denotes missing check number(s)

of Checks: 14

