

REGULAR MEETING OF THE TOWN OF PLEVNA—Tuesday, November 12, 2019, 7 p.m.
Town Office

Mayor Benner called the meeting to order at 7:00 p.m.

Councilmen present were Jordan Hoffman, Alba Higgins, Kyle Vennes, and Gary Thielen.

Also present: Corrine Sander, Wastewater Operator Krista Nemitz, Clerk/Treasurer
Mark Thielen, Container Site Operator Rick Schell, Water Operator

Members of the public present: Shawn Sander, Lois Geving

The minutes were approved for the October 15, 2019, Public Hearing and regular meeting.

Public Comment:

- Lois Geving would like to know what the Councilmen have decided on for the rates. Mayor Benner replied that the utility rates discussion will be continued at the next regular meeting of the Town Council and not voted on tonight.

Correspondence:

- **MDT Letter:** Montana Department of Transportation has sent a letter inquiring if there will be any projects taking place over the next year that will affect Highway 12 travel. The Council knows of none presently.
- **Strom & Associate's:** Strom & Associate's sent a hard copy of the Financial Review for Fiscal Year 2018. A copy will be available in the Town Office for public review.

Old Business:

Utility Rates – An error has been found on the G&G invoices for the months of July and August. The Clerk has been in contact with their accounting office and they will be crediting the difference back to the Town. Any other discrepancies in billing will continue to be worked out. Mayor Benner has scheduled G&G to pick up the compactor container every third Thursday of the month to try avoiding any delays in exchange. He also verified that the Town owns three garbage containers: one compactor container and two open containers. Mayor Benner received a quote of \$1,600 from Baker Metal for installing a mesh lid on one of the Town's open containers so that it can be used for overflow of household garbage without being charged as C&D. The lid will have a winch installed so that it can be partially opened and then locked. There will no longer be a C&D container available at the Plevna Container Site. Mayor Benner inquired if there were any garbage funds available to support installing the container lid. The Clerk stated that the budget reflects a \$2,000 maintenance allowance, keeping in mind that the Garbage Fund cannot currently support the entire budgeted amounts. After further discussion Mayor Benner recommend having a lid installed on one container for now and maybe the other one later. **A motion was made by Councilman Vennes, seconded by Councilman Higgins, to have Baker Metal install a mesh lid on the Town's open container.**

present at the December meeting to address any issues that have risen with his water meters.

New Business:

- KLJ has reviewed the Town's Zoning.
- Mayor Benner stated that the valve key was found down at the lagoons laying in the grass. He feels that the valve key should be stored somewhere safer. He does not want any tools stored down at the lagoon that can be used for vandalism. The Council did not think it necessary to purchase a new collapsible valve key at this time.
- Mayor Benner would like some of the wording from the Wastewater Operator Job Description to be corrected. The current description refers to a "Treatment Plant" which should be replaced with "Wastewater System". Mayor Benner reviewed some of the job responsibilities entailed in the job description. Councilman Higgins would like to set up a schedule for when extra help is needed by the Wastewater Operator. Mayor Benner would like to see photos being taken of any new sewer line hookups along with complete and accurate records taken. It will be the responsibility of the Wastewater Operator to coordinate with the Council when volunteer assistance is needed.
- Councilman Vennes inquired as to when the sludge on the lagoon should be measured. The Wastewater Operator thinks any time after the ice comes off it can be done. She recommends testing the sludge every three years. To the best of her knowledge the Plevna lagoon sludge has never been measured.
- Mayor Benner would like to see an alternative method to completing a letdown of the lagoon into "Cell 3". It was agreed between all Councilmen that the flood pipe going from Cell 2 to "Cell 3" can release solid sewage into "Cell 3" if used improperly. It was stated and agreed upon that under no circumstances should the flood pipe be used as a method of draining excess water from the lagoon. It is the opinion of the Wastewater Operator that the flood pipe is a part of the working system. Mayor Benner stated that the current pipe is a safety precaution in the case of a high volume rain storm. If the pipe were to be used in the case of needing to complete a letdown, the position of the pipe would need to be re-engineered. It was determined that purchasing a pump to draw water off the top of the lagoon would be a more cost-effective approach. Mayor Benner will gather an estimate on a couple different size pumps.

Department Reports:

- **Water Operator** – Rick was able to get a meter installed in Clint Dietz's Shop.
- **Container Site Operator** — There was a container exchange on September 24, 2019. The Town was billed for a container exchange on a Saturday. The Clerk recommends that Mark keep a log of when containers have been exchanged and turn it in at the regular meetings. The Clerk will send out a letter to all garbage customers stating that the Plevna Container Site will no longer be accepting Construction and Demolition type garbage. The letter will also outline the type of waste that is acceptable to be deposited at the Plevna Container Site.
- **Wastewater Operator** — Nothing to report, no monthly log submitted.

12/03/19
09:21:21

TOWN OF PLEUNA
Check Register
For the Accounting Period: 10/19

Page: 1 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2558 *	S	108 EsB Septic Services Inc	180.00	11/12/19		CL 1099	180.00
2559	S	5 Coral Creek Landfill	512.25	11/12/19		CL 1093 CL 1107	245.00 267.25
2560	S	79 Country Media Inc	135.56	11/12/19		CL 1109	135.56
2561	S	68 CT Excavation, Inc.	55.00	11/12/19		CL 1098	55.00
2562	S	9 Energy Laboratories, Inc.	65.00	11/12/19		CL 1087 CL 1097	20.00 45.00
2563	S	73 EPEDC	5000.00	11/12/19		CL 1096	5000.00
2564	S	12 Farmers Union Oil Co.	59.65	11/12/19		CL 1108	59.65
2565	S	14 G&G Garbage	555.00	11/12/19		CL 1110	555.00
2566	S	17 Hawkins Inc.	574.86	11/12/19		CL 1094	574.86
2567	S	999999 JENNIFER TUDOR	304.60	11/12/19		CL 1103	304.60
2568	S	105 Kadmas, Lee & Jackson, Inc	75.96	11/12/19		CL 1104	75.96
2569	S	999999 KRISTA NEMITZ	59.99	11/12/19		CL 1100	59.99
2570	S	60 US POSTAL SERVICE	90.00	11/12/19		CL 1106	90.00
2571	S	117 Yellowstone Environmental Contracting, LL	92.00	11/12/19		CL 1095	92.00
			7759.87				
Total for Claim Checks			7759.87				
Count for Claim Checks			14				

* denotes missing check number(s)

of Checks: 14

Total: 7759.87