

REGULAR MEETING OF THE TOWN OF PLEVNA—Monday, March 9, 2020, 7 p.m.
Town Office

Mayor Benner called the meeting to order at 7:00 p.m.

Councilmen present were Kyle Vennes, Alba Higgins, and Gary Thielen.

Also present: Corrine Sander, Wastewater Operator Krista Nemitz, Clerk/Treasurer
Mark Thielen, Container Site Operator Rick Schell, Water Operator
Mary Grube, Fallon County Planning Rich Menger, Fallon Co. Health

Members of the public present: Shawn Sander, Lois Geving

The minutes were approved for the February 10, 2020, regular meeting.
The minutes were approved for the February 27, 2020, special meeting.

Public Comment: No public comment.

Correspondence:

- A building permit was submitted by Ricky and Vicki Brown to build a metal shop on the lot next to their house at 29 4TH St South. The permit was approved.
- The Plevna Garage, with help from Eastern Montana Brownfields Coalition and Montana Department of Environmental Quality, as well as Fallon County, will be removing structures and any environmental damage from past released hydrocarbons. If you would like to view the site map and sampling results, they are on file at the Plevna Town Office. You may contact Rich Menger at Fallon County Health if you have questions.
- The Council will consider hiring Lisa Heim to mow around town if necessary. Any outstanding mowing charges from last year will be added to the land owners property taxes.

Old Business:

RRGL Planning Grant – The Town of Plevna was awarded the RRGL Planning Grant for \$15,000. The grant monies will be used to have a preliminary engineering report done at the lagoon site and have an O&M written for the Wastewater Treatment System. The Town Clerk is awaiting the grant agreement before work can begin. The Council will need to select an engineer for the project. Josh Jabalera with Midwest Assistance Foundation will be assisting with the writing of the O&M. He will be invited to meet the Council at the next regular meeting.

Rich left the meeting at 7:20 p.m.

Commercial Garbage – Jerry and Bev Mellon brought concerns of their garbage rate being too high for the amount of trash their business produces. The Container Site Operator stated that they are only bringing two cans of garbage each week.

A motion was made by Councilman Vennes, seconded by Councilman Thielen to move J&B Auto to a Tier One Commercial Garbage Rate.

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:1

Railroad Well Maintenance – The well has been pulled and the Town Clerk is waiting on a price before the Council discusses moving forward. Mayor Benner will contact Taylor.

Baker Metal & Recycling – Councilman Hoffman visited with Baker Metal & Recycling about the most recent invoice for alterations and improvements made to the Town's garbage containers. They explained the difference in charges to Councilman Hoffman.

A motion was made by Councilman Thielen, seconded by Councilman Higgins to pay the Baker Metal & Recycling invoice of \$4,726.26 out of the Garbage Replacement and Depreciation Fund.

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:1

New Business:

- The Fallon County Planning Board is requesting commencement to begin the process for the 2022 Updated Growth Policy Update. Mary Grube discussed a few of the main topics that will be covered.

A motion was made by Councilman Vennes, seconded by Councilman Higgins to approve the request to commence with the 2022 Growth Policy Update.

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:1

Mary Grube left the meeting at 7:37 p.m.

- The signs down at the Wastewater Treatment System are dated and need to be replaced. The Town Clerk will gather options and pricing for the next Council Meeting.
- At the Special Meeting held on February 27, 2020, the Council approved the funds for moving forward with the DEQ General Permit for Discharge. During the January 13, 2020, Council Meeting, the Wastewater Operator was given the directive of filling out the necessary paperwork required for obtaining the permit. Mayor Benner asked the Wastewater Operator if she was going to proceed with filling out the permit application. The Operator replied that she had contacted DEQ's Susan Bawden while gathering information for the permit and was directed by Susan that the permit is an "owner project". She stated that the Council will have to take on this task now. The Operator also believes it could be considered a consultant level project. The Town Clerk stated that there are no funds available to hire a consultant to complete the permit for the Town. Mayor Benner directed the Wastewater Operator to take the permit and instructions to Rich Menger for his guidance. There was no response from the Wastewater Operator.

Mayor Benner also stated that none of the Councilmen or himself have had the training with the Wastewater System to know how to fill out the permit. Mayor Benner asked the Wastewater Operator if filling out permits is covered in her trainings. The Operator stated, "No, it is not covered." Councilman Higgins stated that some of the information needed for the permit will have to come from the Wastewater Operator. Mayor Benner stated again that the Wastewater Operator will need to take the permit to Rich Menger and ask if he can help with filling it out and whatever information the Town can provide, they will. The Wastewater Operator stated that she has made some notes in a notebook, but stopped working on it after her conversation with Susan Bawden. Councilman Higgins will make an effort to visit with Rich Menger to get guidance. If the Wastewater Operator is willing to fill in the information, she currently knows for the discharge permit the Town Clerk can start typing up the permit for submission.

Department Reports:

- **Water Operator** – Rick received a quote for getting the water tank cleaned. The company that Baker uses quoted the Town \$2,498. The Town is not required to have the cleaning done, but it is recommended every five years. The topic will be added to next month's agenda.
Rick also received a call this past week from DEQ due to a complaint they received from a Plevna citizen. The chief complaints were about the tank running over and the amount of water loss. Rick had a lengthy interview with them and forwarded over a two-year water loss report. Rick explained to DEQ the avenues the Town is pursuing to locate the source of the water loss. There have been a couple smaller leaks found and repaired, we have been isolating and pressure testing sections, Baker came over and listened with their equipment, we changed out a hydrant, and now we are looking into the meters. Rick was contacted back and informed that the Town has been doing their due diligence. From what he understands, the complaint has been closed. Rick will keep DEQ informed as to our water loss rates. Rick will be completing more extensive testing to the meter in the pump house over the next month.
- **Container Site Operator** – Mark has gone back to calling when he needs the compactor container dumped. G&G would like to attend a meeting to discuss placing dumpsters around town. Mayor Benner stated that a public meeting would be the most beneficial way to share the information.
- **Wastewater Operator** — Monthly log submitted. Pete Boettcher is still planning to come this May for sludge testing if it is needed. At the February 27, 2020, Special Meeting the Council unanimously decided that the Wastewater Operator would be issued a Written Warning. Said warning was handed to the Operator. The Wastewater Operator stated that she will review the letter and if she decides to sign it, will place it in the office drop box. The Wastewater Operator was given a copy of the minutes from the February 27, 2020, Special Meeting and informed that the Council decided the lagoon mowing will be put on hold until weather conditions allow.

Clerk Report: The Clerk was contacted about the property at 321 Conser Ave. The landowner would like to have the three lots next to it rezoned as commercial. The Clerk will give him the contact information for Mary Grube.

The Clerk has updated the budget figures in the Black Mountain Software to reflect the actual budgeted amounts. Work will begin this month on the budget for next fiscal year.

Financial Report — February 2020:

- The February financial report was reviewed and accepted by the council.

Mayor/Council Comments:

- No further comments.

Approve Claims:

A motion was made by Councilman Thielen, seconded by Councilman Vennes to approve the February claims in the amount of \$5,175.63.

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:1

February Claims (\$5,175.63) see attached document

Having no further business, Mayor Benner adjourned the meeting at 8:15 p.m. The next regular meeting of the Plevna Town Council will be Monday, April 13, 2020, at the Town Office.

Mayor Benner reopened the meeting at 8:35p.m.


The Councilmen all still being present realized they had not chosen an engineer to perform the preliminary engineering report for the Wastewater Treatment System. A brief discussion was held as to which engineering firms would be considered.

A motion was made by Councilman Higgins, seconded by Councilman Thielen to hire Broz Engineering.

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:1

Mayor Benner adjourned the meeting at 8:40 p.m.


Town Clerk, Krista Nemitz


Mayor, William E. Benner

03/16/20
09:01:39

TOWN OF FLEVNA
Check Register
For the Accounting Period: 2/20

Page: 1 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99840	E	19 Mid Rivers Communication	88.78	03/09/20	2/20	CL 1150	88.78
-99839	E	18 Montana Dakota Utilities	913.62	03/09/20	2/20	CL 1151	913.62
2636 +	S	3 Black Mountain Software, Inc.	3728.00	03/09/20		CL 1141	3728.00
2637	S	5 Coral Creek Landfill	261.50	03/09/20		CL 1148	261.50
2638	S	9 Energy Laboratories, Inc.	22.00	03/09/20		CL 1146	22.00
2639	S	12 Farmers Union Oil Co.	30.01	03/09/20		CL 1149	30.01
2640	S	88 PETTY CASH	131.72	03/09/20		CL 1152	131.72
			5175.63				

Total for Claim Checks
Count for Claim Checks

5175.63
7

* denotes missing check number(s)

of Checks: 7 Total: 5175.63

