

**REGULAR MEETING OF THE TOWN OF PLEVNA—Monday, January 11, 2021, 7:00 p.m.**  
**Plevna Community Center**

Mayor Benner called the meeting to order at 7:28 p.m.

Councilmen present were Jordan Hoffman, Alba Higgins, Kyle Vennes, and Gary Thielen.

Also present: Krista Nemitz, Clerk/Treasurer Julie Straub, Human Resources  
Corrine Sander, Wastewater Operator

Members of the public present: Nick Schumacher, Justin Moser, Lois Geving, Shawn Sander

The minutes were approved for the December 10<sup>th</sup>, 2020, special meeting.

The minutes were approved for the December 14<sup>th</sup>, 2020, regular meeting.

**Public Comment:** Justin Moser's family would like to put a memorial bench in the park for Delphine Hoenke. They have some ideas and will consult with Eileen Dahl as to a good location.

**Correspondence:**

- DEQ will be holding a public meeting via zoom.....The clerk will forward the information to the Water Operator.

**Old Business:**

Assistant Clerk – There have been no new applications for the open position of Assistant Clerk. The Council would like to continue advertising until the February meeting and will then reassess if the position has not been filled.

**New Business:**

- Gene Vennes' hydrant by the street was leaking. It had previously been dug up and repaired several years ago. Kyle stated that Bobby Wiedmer had replaced the hydrant in the past. Gene Vennes did request that the council adjust off a portion of his sewer charges for the recent high water usage due to the leak. The Clerk presented a sewer usage average for the Council to consider. Typical sewer usage in the months of October, November and December, for this customer would be \$31.43/month. **A motion was made by Councilman Thielen, seconded by Councilman Hoffman to adjust off the excess sewer charges for the months of November and December.**

Aye: 4

Nay:0

Absent: 0

Abstain: 0

Carried: 4:0

**Department Reports:**

- **Water Operator** – Absent
- **Container Site Operator**—Absent
- **Bulk Water Pumping Site** – The companies that were hauling bulk water for TC Energy stopped recording their fills in our logbook. The Clerk contacted TC Energy and requested that they start filling out the logbook again so that the pumping records can be reconciled. Minnesota Limited provided their log records for the Clerk to cross check with. TC Energy was billed for all bulk water through 12/25/20. They have not yet paid for water hauled from August through November. Larry Dahl & Ron Askin Drilling were also invoiced for bulk water.

- **Wastewater Operator** —The operator turned in the lagoon log sheet. Nothing reported.
- **Human Resources** – Still awaiting a response from Dr. Papez.

**Clerk Report:** The Clerk contacted BOSS Office Supplies about the office printer. They sent someone to come take a look, but they could not pinpoint exactly what was wrong. The tech stated that he could start replacing components and troubleshoot but it would be more cost effective to just purchase a new machine. The Clerk brought an estimate to have the office printer replaced with a similar model. The Council was in agreeance that replacing the printer would be the best choice. The Clerk will explore the options of selling the old printer. **A motion was made by Councilman Thielen, seconded by Councilman Vennes, to purchase a new office printer.**

**Aye: 4      Nay:0      Absent: 0      Abstain: 0      Carried: 4:0**

The past due accounts were reviewed with the Council and shut offs were scheduled. The Clerk would like to request that the Bank of Baker set up the Town checking to be viewed online. This would enable the Clerk to see when direct deposits from the state and other vendors are made. Utilities for the property at 306 Hauser have been turned on. Until this property officially changes ownership, it will be handled like a rental with utility charges remaining in the property owner's name. The Clerk requested that Corrine fill out a Request for Records form for some additional documents that she requested via email.

**Financial Report — December 2020:**

- The December financial report was reviewed and accepted by the Council.

**Mayor/Council Comments:** No additional comments.

**Approve Claims:**

**A motion was made by Councilman Vennes, seconded by Councilman Hoffman to approve the December claims in the amount of \$7,317.50.**

**Aye: 4      Nay:0      Absent: 0      Abstain: 0      Carried: 4:0**

**December Claims (\$7,317.50) see attached document**

Having no further business, Mayor Benner adjourned the meeting at 7:50 p.m. The next regular meeting of the Plevna Town Council will be Monday, February 8, 2021, at the Community Center.

  
Town Clerk, Krista Nemitz

  
Mayor, William Benner

02/01/21  
15:05:52

TOWN OF PLEROM  
Check Register  
For the Accounting Period: 12/20

Page: 1 of 2  
Report ID: R300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99820	E	18 Montana Dakota Utilities	953.12	01/12/21	12/20	CL 1257	953.12
-99819	E	19 Mid Rivers Communication	83.21	01/12/21	12/20	CL 1258	83.21
2824	S	75 BNSF RAILWAY COMPANY	92.25	01/11/21		CL 1259	92.25
2825	S	2 Boss Office Products	191.26	01/11/21		CL 1260	191.26
2826	S	5 Coral Creek Landfill	206.00	01/11/21		CL 1261	206.00
2827	S	79 Country Media Inc	39.00	01/11/21		CL 1263	39.00
2828	S	9 Energy Laboratories, Inc.	22.00	01/11/21		CL 1262	22.00
2829	S	73 EPDCC	5000.00	01/11/21		CL 1264	5000.00
2830	S	17 Hawkins Inc.	507.25	01/11/21		CL 1265	507.25
2831	S	12 Farmers Union Oil Co.	38.41	01/13/21		CL 1267	38.41
2832	S	14 G&G Garbage	185.00	01/13/21		CL 1266	185.00

Total for Claim Checks  
Count for Claim Checks

7317.50  
11

\* denotes missing check number(s)  
# of Checks: 11 Total: 7317.50

