

**REGULAR MEETING OF THE TOWN OF PLEVNA-Monday, January 10, 2022, 7:00 p.m.**  
**Plevna Community Center**

Mayor Benner called the meeting to order at 6:58 p.m.

Councilmen present: Alba Higgins, Gary Thielen, Jordan Hoffman and Kyle Vennes.

Also present Jolene Boespflug, Clerk Mark Thielen, Container Site Operator  
Rick Schell, Water Operator

Members of the public present: Shawn Sander, Lois Geving, Jill Hildebrand and James Franson

Councilman Thielen took the oath of office. Jill Hildebrand notarized the documents. Councilman Thielen is now the Mayor. Willie Benner left the meeting.

James Franson volunteered to be the new council member. Councilman Franson took the oath of office and Jill Hildebrand notarized the documents. Jill left the meeting at 7:15.

The minutes were approved for the Dec 15, 2021 meeting.

**Public Comment:** There was no public comment

**Correspondence:**

- An informational letter was received from Denning, Downey & Associates that touches on accounting and auditing changes.
- Grasslands Credit Union sent a notice of vacancies on their Board of Directors. None of the council was interested in joining the Board.
- Citizen complaint – There was a complaint that the Dump Site was closed Christmas Day. The council felt that this was a national holiday and no action needed to be taken.
- DEQ sent information about a public hearing that would be held Feb 8, 2022 to consider proposed amendments and New Rule 1.

**Old Business:**

- **Lagoon PER** – Rich Menger sent the amendment information for the grant extension. Brosz is working on the PER and the work is slated to be completed by March 31, 2022
- **Bulk Water Propane Heaters** – The propane heater in the meter house is too big for the size of the building and is snuffing itself out. Mark is to take the heater out of the meter house and bring it up to the water building. Mark will get a smaller heater for the meter house.  
**A motion was made by Councilman Higgins, seconded by Councilman Vennes to purchase a smaller propane heater for the meter house.**

Aye: 4

Nay:0

Absent: 0

Abstain: 0

Carried: 4:0

**New Business:**

- **Eastern Plains Board** – With Krista resigning, there is an opening for the Town of Plevna on the Eastern Plains Board. Councilman Hoffman will consider it and let us know.

- **Bank Signature Card** - The Bank signature card needs to be updated to add Jolene to the card. Mayor Thielen is already on the card. Mayor Thielen would like to also add Councilman Higgins to the signature card as a backup.
- **Resolution 177** - was approved as written

**A motion was made by Councilman Hoffman, seconded by Councilman Franson to accept Resolution 177 - Council/Mayor wage increase.**

**Aye: 4      Nay:0      Absent: 0      Abstain: 0      Carried: 4:0**

- **Appoint Town Attorney** – Darcy Wassmann informed Jolene that if the Town has not appointed a Town Attorney in the last 2 years it would be a good idea to do so. Attorney Wassmann sent a contract to be considered. The council would like more information before committing to the contract.

#### **Department Reports:**

- **Water Operator** – Rick stated the seals are going out on Pump 2. He has the replacement parts and just needs to install them.
- **Container Site Operator** – Mark will look into burning the wood pile this week.
- **Wastewater Operator** – Nothing to report.
- **Bulk Water Pumping Site** – Nothing to report.
- **Planning Board** – Mary emailed the subdivision regulation amendments. A copy of the email was provided to the council

**Clerks Report:** MSU is offering online classes. You get 12 credits and the cost is \$25. The council approved getting the classes. Also, O’Connors inquired about having to pay garbage in town when they already pay for rural garbage. Councilman Hoffman said that the Town Code states you have to pay for all the utilities in town.

#### **Financial Report--December 2021:**

- The December financial report was reviewed and accepted by the Council.

**Mayor/Council Comments:** Councilman Vennes will check with the fire department about procuring fuel for the truck. There was no December meeting so he did not get a chance to ask last month.


#### **Approve Claims:**

**A motion was made by Councilman Vennes, seconded by Councilman Hoffman to approve the December claims in the amount of \$4329.92.**

**Aye: 4      Nay:0      Absent: 0      Abstain: 0      Carried: 4:0**

**December Claims (\$4329.92) see attached document.**

Having no further business, Mayor Thielen adjourned the meeting at 7:45 p.m. The next regular meeting of the Plevna Town Council will be Monday, February 14, 2022 at the Community Center.

  
Clerk, Jolene Boespflug

  
Mayor, Gary Thielen

01/07/22  
12:10:32

TOWN OF PLEVNA  
Check Register

Page: 1 of 2  
Report ID: AP300

For the Accounting Period: 12/21

Claim Checks

| Check # | Type | Vendor #/Name                    | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|----------------------------------|--------------|-------------|-----------------|---------|--------------|
| 3065    | S    | 999999 AMERICAN LEGAL PUBLISHING | 1200.00      | 01/10/22    |                 | CL 1403 | 1200.00      |
| 3066    | S    | 16 Baker Ace Hardware            | 257.92       | 01/10/22    |                 | CL 1409 | 257.92       |
| 3067    | S    | 75 BNSF RAILWAY COMPANY          | 95.02        | 01/10/22    |                 | CL 1407 | 95.02        |
| 3068    | S    | 999999 BROSZ ENGINEERING, INC.   | 1757.50      | 01/10/22    |                 | CL 1411 | 1757.50      |
| 3069    | S    | 5 Coral Creek Landfill           | 250.75       | 01/10/22    |                 | CL 1413 | 250.75       |
| 3070    | S    | 9 Energy Laboratories, Inc.      | 22.00        | 01/10/22    |                 | CL 1404 | 22.00        |
| 3071    | S    | 12 Farmer's Union Oil            | 97.55        | 01/10/22    |                 | CL 1410 | 97.55        |
| 3072    | S    | 17 Hawkins Inc.                  | 481.99       | 01/10/22    |                 | CL 1402 | 481.99       |
| 3073    | S    | 62 Reynolds Market               | 7.19         | 01/10/22    |                 | CL 1412 | 7.19         |
| 3074    | S    | 60 US POSTAL SERVICE             | 160.00       | 01/10/22    |                 | CL 1408 | 160.00       |

Total for Claim Checks  
Count for Claim Checks

4329.92  
10

\* denotes missing check number(s)

# of Checks: 10      Total: 4329.92