

REGULAR MEETING OF THE TOWN OF PLEVNA- Monday, November 13, 7:00 p.m.
Plevna Community Center.

Mayor Thielen called the meeting to order at 7:00 p.m.

Council present: Promise Miller, Michele Gray, and James Franson. Councilman Kyle Vennes was absent.

Also present Jolene Boespflug, Outgoing Clerk
Jill Hildebrad, Incoming Clerk
Mark Thielen, Container Site Operator
Rick Schell, Water/Wastewater Operator

Members of the public present: Lois Geving

The minutes were approved for the October 10, 2023 Town Council Regular Meeting.

Public Comment:

- No Public Comment

Correspondence:

- DEQ Letter | 10/5/2023 - Mayor Thielen discussed the letter from DEQ which stated that the Town was not in Compliance in regard to submitting the chlorine residual data for the month of August 2023. Clerk Boespflug noted that the required documents were emailed to DEQ and the requirements for the Town to return the systems back into compliance were completed. Mayor Thielen and Clerk Bloespflug concurred that the Town is now back into compliance.

Old Business:

- Town of Plevna Ordinance #56 - Fireworks Regulations - 2nd Reading - Councilwoman Miller read Ordinance #56 out loud during the open meeting. This was the second reading of the ordinance. The council noted that the ordinance will be in effect 30 days after adoption.

A motion was made by Councilwoman Miller to adopt Ordinance #56. Councilman Franson seconded the motion. Discussion: None. Action:

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:0

- Water Meters/Grant (HB355 - SLIPA Grant) - The council discussed the water meter project. It was noted that the Town could apply for the HB355 - SLIPA Grant. An overview of the grant was provided to the council by the clerk. Mayor Thielen requested the council members to develop a project list prior to the next meeting. At which time, the council would be able to approve the list to be submitted with the grant application.
- ARPA Minimum Allocation Grant – Notices were placed in the Fallon County Times to open the bidding process for the Sewer/Lagoon Project. The submitted bids were opened by Mayor Thielen. The Mayor noted that the Town received one bid from Broz Engineering for the General Engineering services and three bids for the Camera/Cleaning of the sewer lines. The council reviewed the submitted bids for Camera/Cleaning of the sewer lines, noting:

- Bid #1: National Power Rodding, Chicago, IL - Mobilization \$30,000 with cleaning of the lines at the rate of \$5.00/LF and an additional \$2.50/LF for heavy cleaning - approximately \$100,000
- Bid #2: Pace, Inc, Billings, MT - Mobilization \$4,000 with cleaning of the lines at the rate of \$2.60/LF. Grand Total: \$41,440
- Bid #3: Standard Septic and Drain, LLC, Missoula, MT - Mobilization \$5,000 with cleaning of the lines at the rate of \$1.10/LF, additional heavy cleaning of lines \$1.75/SF, CCTV sewer inspection \$1.30/SF, and manhole 3D scan \$100/manhole. Grand Total: \$43,540

At 7:15 pm, a motion was made by Councilman Franson to hire Pace, Inc. to camera and clean the Town's sewer lines. Councilwoman Gray seconded the motion. Discussion: The council noted that the bid provided by Pace, Inc. stated that the proposal would expire after 30 days. Action:

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:0

Mayor Thielen directed the clerk to contact the companies who bid the camera and cleaning of the sewer lines project and Broz Engineering to notify the awarding of the bids to Pace, Inc., and Broz Engineering. With winter/freezing weather arriving, the council discussed the expiration date of the bid and noted their desire to move forward with a contract as soon as possible to lock in the proposed/bid rates.

New Business

- Consider updating Bank of Baker Signature Cards - The council discussed the Town's bank accounts with the Bank of Baker and with Grasslands Federal Credit Union. Currently, Michele Gray, Gary Thielen, and Jolene Boespflug are listed on the banks' signature cards. It was noted that outgoing clerk, Jolene Boespflug, will need to be removed with the addition of the new clerk, Jill Hildebrand.

A motion was made by Councilwoman Miller to change the signature cards attached to all of the Town's accounts with the Bank of Baker and Grasslands Federal Credit Union to reflect the addition of Jill Hildebrand, removal of Jolene Boespflug, and to leave Michele Gray and Gary Thielen as authorized signers on the accounts. Councilman Franson seconded the motion. Discussion: None. Action:

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:0

- Consider Black Mountain Software Cloud Hosting - Clerk Hildebrand presented the documentation from Black Mountain Software in regard to the advantages of cloud hosting. The additional annual fee of \$700 was discussed. Councilwoman Gray asked if the FY23-24 budget would support the addition of this cost. Clerk Boespflug stated that the budget would support the costs. The council was in agreement and stated that they would like to have cloud hosting set up to see how it works and to determine if it is useful.

Department Reports:

- **Water/Wastewater Operator** – Rick discussed the DEQ violation and requalification. He also noted that Fuzz Ehrets’ shutoff standpipe will need to be repaired/reset in the future as it is on an angle. Mayor Thielen and Rick discussed the water pit. Mayor Thielen stated that he is waiting on information from Bobby Wiedmer.
- **Container Site Operator** – Mark had nothing to report.
- **Clerks Report** – Nothing to report.

Financial Report—October 2023:

- The October financial report was reviewed and accepted by the Council.

Mayor/Council Comments: The Council members did not have any comments. Mayor Thielen said that he would like to acquire a load of sand (12-13 yards) to bed the water pit, and he also noted that outgoing clerk, Jolene Boespflug, resigned her position with the Town. As such, he hired the new clerk, Jill Hildebrand.

Approve Claims:

- October Claims (\$943.10) - See attached document.

A motion was made by Councilwoman Gray to approve the October claims in the amount of \$943.10. Councilwoman Miller seconded the motion. Discussion: None. Action:

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:0

Adjournment:


Having no further business, Councilman Franson moved to adjourn the meeting at 7:45 p.m. Councilwoman Miller seconded the motion. Discussion: None. Action:

Aye: 3 Nay:0 Absent: 1 Abstain: 0 Carried: 3:0

Next Meeting:

The next regular meeting of the Plevna Town Council will be Monday, December 11, 2023, at the Plevna Community Center.

12/11/2023
Date Signed


Clerk, Jill Hildebrand


Mayor, Gary Thielen

11/10/23
09:48:33

TOWN OF PLEVNA
Check Register
For the Accounting Period: 10/23

Page: 1 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
3472 *	S	131 Badlands Patriot, LLC	52.00	11/13/23		CL 1645	52.00
3473	S	5 Coral Creek Landfill	257.00	11/13/23		CL 1643	257.00
3474	S	9 Energy Laboratories, Inc.	205.00	11/13/23		CL 1639	205.00
3475	S	12 Farmer's Union Oil	51.97	11/13/23		CL 1644	51.97
3476	S	135 Jolene Boesflug	136.19	11/13/23		CL 1646	136.19
3477	S	42 MT DEQ	182.00	11/13/23		CL 1640	182.00
3478	S	20 Runnings Supply Inc.	58.94	11/13/23		CL 1641	58.94
			943.10				

Total for Claim Checks
Count for Claim Checks

943.10
7

* denotes missing check number(s)

of Checks: 7 Total: 943.10