

REGULAR MEETING OF THE TOWN OF PLEVNA- Monday, January 8, 2024, at 7:00 p.m.
Plevna Community Center.

Mayor Thielen called the meeting to order at 7:00 p.m.

Mayor/Council Present: Gary Thielen, Promise Miller, Michele Gray, James Franson, and Kyle Vennes

Also present: Mark Thielen, Container Site Operator
Rick Schell, Water/Wastewater Operator
Jill Hildebrad, Clerk/Treasurer

Members of the Public Present: Lois Geving

Approve Minutes from Town Council Regular Meeting - December 11, 2023

The minutes from the Town Council Regular Meeting held on December 11, 2023, were approved as read.

Public Comment and Questions:

Lois Geving asked the Council if the individuals who set off fireworks on New Year's Eve would be fined. The Council members stated that the fireworks were set off during the allowed timeframe set within Ordinance No. 56 | An Ordinance of Fireworks Regulations.

Correspondence:

- Coral Creek Landfill Rate Increase
- Christmas Card from Brosz Engineering

Old Business:

ARPA - Agreement & Task Order for Engineering(A)

The Agreement/Task Order was emailed to County Attorney, Darcy Wassmann on December 12, 2024, with the request review and recommendations for the Council's review. Ms. Wassmann provided the following recommendations/questions:

1. Paragraph C on page 9, provides that if the Town didn't pay for services, then they may request immediate payment and on a two-week billing cycle, with payment due within one week of an invoice. This is not likely to occur, however, with the government structure, paying in that short of a period would be difficult. The council could leave this or request that it be kept to the 30 day window.
2. Exhibit D - furnishing a Resident Project Representative: I wasn't sure if this is standard or if this is extra. It states the duties may be incorporated in the task order for a project; hopefully it would be spelled out in the task order.
3. I don't see a schedule of rates and/or cost (including the rate of the RPR) or if that would be included in the task order?

The Council reviewed and discussed these recommendations.

Councilwoman Gray moved to approve the Agreement and Task order with the proposed changes. Councilwoman Miller seconded the motion. Discussion: None. Action:

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

HB355 SLIPA Grant Update(I)

We are awaiting a response from Terra Burman from EPEDC in regard to helping us apply for the Grant.

New Business

Consider Credit Card for Town of Plevna(I/A)

Clerk Hildebrand stated her interest in obtaining credit cards for a few employees to use for small purchases online, training registrations, software/website renewals, etc. If the Council is interested in obtaining cards, Grasslands Federal Credit Union will provide cards for the Town. GFCU will require a copy of the minutes that includes a motion stating which employees are to receive cards and the credit allowance/limit for each card. The Council members tabled this item. More information will be gathered and reviewed next month.

Local Government Review | [Resolution 2024-189\(A\)](#)

The Town was contacted by the Fallon County Election Administrator regarding the need for a Local Government Review to be added to the Election every 10 years. The last review year was 2014. The Council will need to pass a resolution to place the Local Government Review option on the primary election ballot for 2024. At that time, the taxpayers will vote for or against a local government review. The Town will need to budget salaries for the possibility of a review, and three people will need to be hired/paid for said review. Hardcopies of the 2014 Town of Plevna Resolution and the 2024 Timeline, Budget, and FAQs were provided to the council for their review.

Councilwoman Gray moved to adopt Resolution 2024-189 - Local Government Review. Councilman Franson seconded the motion. Discussion: None. Action:

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

Department Reports:

- ***Water/Wastewater Operator*** – [Water Loss Report | December 2023](#) Rick Schell stated that it has been a quiet month. It was mentioned that the Town's Water Loss went up a bit from last month.
- ***Container Site Operator*** – Mark Thielen stated that he has a container that is ready to be moved. He also stated that he would like to close the dump on Saturday, January 13th, due to the weather forecast calling for extreme cold weather. The clerk was asked to fabricate closure signs to be posted in the Public Notice locations.
- ***Clerks Report*** – Clerk Hildebrand reported:
 - For informational purposes, there are a few Bank of Baker CDs that will be maturing in the near future. The account balances were provided to the Council. Councilwoman Gray asked the clerk to check interest rates with 12-month CDs, as the interest rate should be higher, and if there is a penalty for early renewal.
 - On December 18, 2023, Chris Goben called to state the trailer, sitting on his 2nd lot, that was approved in the building permit application last month was removed from his property. He stated that he does not have any intentions to place a different trailer on the lot at the present time. However, a few days later, he stopped by to see if he could put a shed on the pad. He

was given a new application to fill out. Councilwoman Miller noted that if he wished to add a shed to his lot, it would require a new application process.

- The Town has a few Past Due Utility Accounts. The Council and Rick requested that the owners be contacted to inform them that the past due amount is due to the Town no later than 5:00 pm on Tuesday, January 16th. If the payment is not received by that date, the water will be shut off on Wednesday, January 17th.
- Implementing a Facebook page for the Town was discussed.

Town Financials—December 2023:

Financial Report(I)

The [December 2023](#) financial report was reviewed and accepted by the Council.

Approve Claims/Voiced Checks – December 2023(A)

The Council reviewed the [Voiced Checks](#) report and the [Claim Detail Report](#) for December 2023. See attached December 2023 Claims Check Register in the amount of \$2,666.81.

Councilwoman Miller moved to approve the claims and voided check reports as presented. Councilman Vennes seconded the motion. Discussion: None. Action:

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

Mayor/Council Comments:

- Councilwoman Gray and Councilman Franson provided a report in regard to the Fallon County Planning Meeting that was held on January 2, 2024. Legislative changes/suggestions were discussed in the subdivision section. The Planning Committee voted down a few suggested changes.
- Mayor Thielen stated he visited with Bobby Wiedmer regarding a hydrant repair tool, and he stated that the City of Baker has a tool. Mayor Thielen stated that he would like to have the inserts ordered and have Bobby work on replacing the old inserts.


Adjournment:

Having no further business, Mayor Thielen adjourned the meeting at 7:42 p.m.

Next Meeting:

The next regular meeting of the Plevna Town Council will be Monday, February 12, 2024, at the Plevna Community Center.

2/12/24
Signature Date:


Clerk, Jill Hildebrand


Mayor, Gary Thielen

December 2023 | Claims Check Register

01/11/24
14:10:10

TOWN OF PLEVNA
Check Register
For the Accounting Period: 12/23

Page: 1 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99743	E	18 Montana Dakota Utilities	1171.98	01/08/24	12/23		
-99742	E	19 Mid Rivers Communication	86.14	01/08/24	12/23	CL 1668	1171.98
3526 *	S	75 BNSF RAILWAY COMPANY	100.81	01/08/24		CL 1669	86.14
3527	S	5 Coral Creek Landfill	251.25	01/08/24		CL 1667	100.81
3528	S	9 Energy Laboratories, Inc.	53.00	01/08/24		CL 1664	251.25
3529	S	12 Farmer's Union Oil	40.00	01/08/24		CL 1665	53.00
3530	S	14 G&G Garbage	185.00	01/08/24		CL 1670	40.00
3531	S	139 Jill Hildebrand	173.63	01/08/24		CL 1663	185.00
3532	S	123 Rachel's Accounting	605.00	01/08/24		CL 1671	173.63
						CL 1666	605.00

Total for Claim Checks 2666.81
Count for Claim Checks 9

* denotes missing check number(s)

of Checks: 9 Total: 2666.81